

Phil Norrey  
Chief Executive

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To: The Members of the West  
Devon Highways and Traffic  
Orders Committee

County Hall  
Topsham Road  
Exeter  
Devon  
EX2 4QD

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(See below)

Your ref :  
Our ref :

Date : 22 July 2019  
Please ask for : Gerry Rufolo 01392 382299

Email: gerry.rufolo@devon.gov.uk

## **WEST DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE**

Monday, 29th July, 2019

A meeting of the West Devon Highways and Traffic Orders Committee is to be held on the above date at 10.30 am at Town Hall, Fore St, Okehampton EX20 1AA to consider the following matters.

P NORREY  
Chief Executive

## **A G E N D A**

### **PART 1 OPEN COMMITTEE**

- 1 Apologies for Absence
- 2 Election of Chair and Vice Chair  
(N.B. In accordance with the County Council's Constitution, the Chair and Vice Chair must be County Councillors)
- 3 Minutes (Pages 1 - 4)  
Minutes of the meeting held on 22 March 2019, attached.
- 4 Items Requiring Urgent Attention  
Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.

### **MATTERS FOR DECISION**

- 5 Highway Asset Management/Doing what Matters  
Presentation by the Chief Officer for Highways, Infrastructure Development and Waste

*Electoral Divisions(s): All in West Devon*

- 6      Annual Review of Waiting Restrictions (Pages 5 - 10)  
Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/19/69), attached

*Electoral Divisions(s): All in West Devon*

- 7      South Zeal Waiting Restriction Proposals (Pages 11 - 14)  
Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/19/70), attached

*Electoral Divisions(s): Hatherleigh & Chagford*

- 8      Proposed Waiting Restrictions - Drake Villas, Tavistock (Pages 15 - 20)  
Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/19/71), attached

*Electoral Divisions(s): Tavistock*

- 9      Petitions/Parking Policy and Review  
[An item to be taken under s18 of the Traffic Management Act 2004 relating to any reviews of parking policy sought in line with the Council's Petition Scheme (<https://new.devon.gov.uk/democracy/guide/constitutionparts2-4/part-4-section-7-petition-scheme/>).

#### **MATTERS FOR INFORMATION**

- 10      Dates of Meetings  
5 November 2019 (Tavistock) and 4 March 2020 (Okehampton).

Meetings will start at 10.30 am and alternate between Kilworthy House, Tavistock and Town Council Offices, Okehampton.

#### **PART II - ITEMS WHICH IN THE OPINION OF THE CHAIRMAN MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC**

Nil

#### **Part II Reports**

*Members are reminded that Part II reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).*

*Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.*

#### **Agenda Items and Attendance of District & Town/Parish Councillors**

*Under the provisions of Standing Order 23, any member of the HATOC (including the District Council representatives) may put an item on the Agenda for the HATOC relevant to the functions of the Committee, subject to them giving notice in writing to the Chief Executive of the matter to be discussed by 9.00am on the eighth working day before the meeting.*

*Any member of the District Council for the area covered by the HATOC who is not a member of the Committee, or a Town or Parish Councillor within the area covered by the HATOC, may, after giving 24 hours' notice in writing to the Chief Executive, attend and speak to any item on the Agenda with the consent of the Committee.*

*For further information please contact Gerry Rufolo on 01392 382299.*

## **Membership**

### County Councillors

Councillors K Ball, J McInnes, P Sanders and D Sellis

### West Devon Borough Council (2)/DALC

Councillors T Leech, T Southcott and G Hill

## **Declaration of Interests**

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

## **Access to Information**

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Gerry Rufolo on 01392 382299. Agenda and minutes of the Committee are published on the Council's Website and can also be accessed via the Modern.Gov app, available from the usual stores.

## **Webcasting, Recording or Reporting of Meetings and Proceedings**

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

## **Public Participation**

Any member of the public resident in the administrative area of the County of Devon may make a presentation on any proposed traffic order being considered by the Committee. Any request to make a presentation must be given to the Chief Executive's Directorate, County Hall, Exeter by 12 noon on the fourth working day before the relevant meeting. The name of the person making the presentation will be recorded in the minutes.

For further information please contact Gerry Rufolo on 01392 382299.

## **Emergencies**

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

## **Mobile Phones**

Please switch off all mobile phones before entering the Committee Room or Council Chamber

If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: [centre@devon.gov.uk](mailto:centre@devon.gov.uk) or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.



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